NOTICE OF MEETING

TO: ALL MEMBERS OF KETTON PARISH COUNCIL

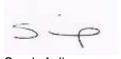
You are hereby summoned to attend the **Annual Parish Council Meeting** of Ketton Parish Council to be held on **Wednesday, May 17, 2017** in The Parish Office, Stocks Hill Lane, Ketton, STAMFORD, Lincolnshire, PE9 3TW, commencing at 7:30 pm. Members of the public and press are cordially invited to attend.

Sarah Ayling Clerk to Ketton Parish Council 11 May 2017

AGENDA

2017/05/01	Police Report				
2017/05/02	Election of Chairman and signing of Acceptance of Office				
2017/05/03	Election of Vice Chairman/Chairman of Planning				
2017/05/04	To confirm membership of Committees 2017- 2018				
	F&GP, H&OS, PR&M & Planning				
2017/05/05	Reconfirm General Power of Competence eligibility				
2017/05/06	To Approve Internal Auditors Report, the Annual Return & the Statement of Accounts 2016-17				
2017/05/07	Approval of Council's Regulatory Documents				
	a) Standing Orders				
	b) Financial Regulations				
	c) Tree Management Policy, Grant Award Policy, Code of Conduct, Complaints Procedure, Freedom of				
	Information Policy & guidance, Website Policy, Social Media Guidelines, Data Protection Policy,				
	Communication and Engagement strategy, Insurance Policy, Asset Register and Risk Assessments				
2017/05/08	To Approve Council's subscriptions – SLCC, LRALC & NALC membership fees				
2017/05/09	To receive and approve Apologies for Absence				
2017/05/10	To receive Declarations of Interest, Dispensations and Additions to Registers				
0047/05/44	[Section 27 Localism Act 2011]				
2017/05/11	To approve and sign the Minutes of the Parish Council Meeting of April 19, 2017				
2017/05/12	To receive any Matters Arising for information exchange [NB Matters Arising may only appertain to the				
2017/05/12	immediately preceding Parish Council Meetings - i.e. April 19, 2017]				
2017/05/13 2017/05/14	Public Question Time: Members of the Public to Parish Council: Parish Council to County Council				
2017/03/14	To Minute and approve the following payments: <u>To be signed at meeting:</u>				
	101344 Black Velvet Pest Contro	J	Mole control	£60.00	
	101345 Mrs Mary Cade	'1	Mileage expenses	£9.90	
		Debit card	Printer inks	£89.77	
	101346 Arden Coffee (East Midla		C/Hub supplies	£77.16	
	·	Debit card	Printer paper	£16.50	
	• • •	Debit card	Data protection renewal	£35.00	
		Debit card	Wheelbarrow tyre	£24.00	
		Direct debit	Parish Office electricity	£37.67	
	101347 Harrison & Dunn		Maintenance supplies	£69.89	
	101348 4 Counties Grounds Maintenance Ltd		Grass cutting	£816.00	
	101349 Mr Richard Plummer		Tool & equipment for walling	£258.23	
	101350 Eon		Street lighting electricity – May	£478.60	
	101351 Pip Webster		2017 Internal audit fee	£170.00	
		Direct debit	Monthly pc back up	£7.20	
	101252 Mrs Rachel Persani		Social Media Services – April	£172.70	
		Debit card	Ketton History website domain	£47.99	
	101353 Assistant handyman		Assistant handyman's salary	£227.94	
	101354 Handyman		Handyman's salary	£358.40	
	101355 Parish Clerk		Clerk's salary	£706.04	
	101356 HMRC	Divo of delet	PAYE & NI	£356.08	
		Direct debit	Clerk's pension contributions	£71.36	
	101357 KG&SSA		Chatterbox delivery	£75.00 £237.00	
2017/05/15	101368 ARBprint Ltd	ncial Statemen	Headed paper printing	LZ31.UU	
2017/05/15	To receive and approve the Financial Statements and to sign the Reconciliation To Approve the quote for the annual renewal of insurance due from June 1 2017				

2017/05/17	To receive, approve and adopt Committee Reports for May 2017, viz.		
	2017/05/17.1 Planning	May 2, 2017	
	2017/05/17.2 Highways & Open Spaces	May 10, 2016	
	2017/05/17.3 Planning	May16, 2017	
2017/05/18	Report on Annual Parish Meeting – Tuesday May 9 2017		
2017/05/19	News items to be included in Council News Page in St Mary's Church Magazine		
2017/05/20	To note correspondence as received and to allocate actions to relevant Committees as appropriate		
2017/05/21	To receive and note future Agenda items from Councillors		
2017/05/22	Any other Urgent Business		
	To receive items of urgent business which have previously been notified to the person presiding		
2017/05/23	Meeting close and confirmation of next meeting date as Wednesday, June 21, 2017		



Sarah Ayling Clerk to the Council 11 May 2017