

## MINUTES OF MEETING

Minutes of the **Full Council Meeting** of Ketton Parish Council held on **Wednesday, January 15, 2020** in  
The Parish Office, Stocks Hill Lane, Ketton, STAMFORD, Lincolnshire, PE9 3TW, commencing at 7:30 pm.

The Chairman informed the meeting that David Naylor died suddenly just before Christmas. David, with his wife Pat, had, for a number of years, given voluntary support to Ketton Parish Council; they undertook the huge task of digitising the Empingham Road Cemetery records, and David had been instrumental in researching and developing a Village Plan. He was heavily involved in Ketton School PTA when his children were pupils there and latterly in Ketton Community Choir, Ketton History Group (maintaining the website) and the Ketton and Tinwell Joint Neighbourhood Plan Steering Group. He will be greatly missed and the council send their condolences to Pat & family.

Present: Cllrs J. Rogers, S. Rogers, Forster, Southern, Cade, Andrew, Warrington, County Cllrs Karen Payne & Gordon Brown & the Clerk

**2020/01/01 To receive and approve Apologies for Absence**

Apologies were received from Cllrs Couzens, Edis Payne, Lyons, Wright & Pick & approved.

**2020/01/02 To receive Declarations of Interest, Dispensations and Additions to Registers [Section 27 Localism Act 2011]**

Declarations of Interest were received from Cllr J. Rogers, who is a KSCC trustee; Cllr Southern, who is a governor at Ketton School & KSCC trustee; Cllr S.Rogers, who is a governor of Edith Weston Academy and a trustee of the Brooke Hill Multi Academy Trust & from Cllr Forster, who is the Chairman of Ketton Cricket Club & Treasurer of St Mary's Church, Ketton.

**2020/01/03 To approve and sign the Minutes of the Parish Council Meeting of December 18, 2019**

Cllr J. Rogers proposed that the minutes of December 18, 2019 were a true and accurate record, which was seconded by Cllr Cade, and unanimously agreed by Council.  
The Minutes were approved and signed.

**2020/01/04 To receive any Matters Arising for information exchange [NB Matters Arising may only appertain to the immediately preceding Parish Council Meetings - i.e. December 18, 2019]**

None

**2020/01/05 Police Report**

No police were present at the meeting, but PC Peter Icke sent an area crime report for the past month, dated 14 January. During the last 31 days there has been reported in the Rutland South Beat; One vehicle on driveway had the windscreen removed and tools stolen; one incident of vehicle number plates stolen; burglary dwelling – entry via first floor window, in Ketton; one burglary dwelling- entry via rear first floor window, alarm activated; one burglary dwelling – entry via first floor window - jewellery stolen; one burglary dwelling - entry via jemmed rear down stairs window; one theft of underground BT cable reported; attempt burglary in Ketton – opportunist opened unlocked front door and called in, on getting a reply from the occupant he left apologising, stating he had the wrong address.

The joint Rutland North and Rutland South priority remains as Rural Crime in relation to burglaries, car crime and theft. There have been 5 burglary dwellings on the south beat this month. The Modus Operandi is entry via a first floor window as most homes don't have alarms on the upper floors, and another has been an opportunist who has been trying doors, so please look at your security measures on any lockups, garages, sheds or outbuilding. If you can make it difficult for anyone to get into the rear garden, even better as this is the preferred point of entry for burglars. Preferred items for criminals to steal are jewellery and cash, so please keep these safe.

There have also been two reports relating to vehicle crime this month. The police are running a force wide operation at present as last year they saw an increase in theft from vans during the darker nights. Please continue to remove all property from your vehicle – remember 'if you leave it on show it will go'. Try and park your vehicle in a well-lit area, & manoeuvre your van to make it difficult to open any side or rear doors. The police are also seeing an increase of thefts of/or parts from older type Land Rovers. If you know anyone who owns one, please make them aware.

No lead thefts have been reported this month although other areas have seen an increase in thefts of lead from church roofs. Please keep a look out especially in the evenings / overnight and report to the police or make a note of any suspicious vehicles and the registrations in the area.

The police are running a vehicle enforcement campaign throughout Rutland for speed and anti-social driving & will be out in villages and towns with the speed laser gun. They will update Twitter and Facebook with the results.

The police will continue to work closely with the local residents and will alert residents as soon as a crime is reported. If anything suspicious is seen, please report it through either 999 or 101.

The next beat surgery will be at Barrowden village shop on Wednesday 19th February, between 2-3pm

2020/01/06

**Public Question Time : Members of the Public to Parish Council : Parish Council to County Council**

There were two members of the public present.

C.Cllr Payne confirmed that RCC has agreed to pay for the large conifer hedge surrounding the ex-recycling area on Empingham Road to be cleared, once the ownership of the area has been transferred from RCC to the parish council. This will encourage residents to use the area for parking, by improving visibility.

C.Cllr Brown, on behalf of Rutland CC is liaising with both Lincs CC and Notts CC about the potential upgrades to the A1 from Peterborough to Blyth in North Notts, which would both improve road safety and reduce delays. He has recently met with Lincs County Council to discuss two projects around the A1, & updated councillors on progress to date. This is a forerunner to making an economic and well as safety case for the upgrade of the A1 to 3 lane motorway standard, which RCC has set as one of their key corporate objectives.

Rutland's Draft Local Plan 2018-2036 was published last month & will be considered by RCC Full Council on 27 January. Rutland's Local Plan sets out where any additional new housing, employment or other development may be needed in future years, and is currently being reviewed. C.Cllr Brown informed the meeting that the draft Local Plan has been published on RCC's website & that the Bartles Hollow Development (proposed by Linden Homes) is not included in the sites allocated for development on the Local Plan. Although the site is suitable for allocation as a residential site, there were sufficient allocations elsewhere in the county, so there was no requirement to allocate this site in this Local Plan. The only sites allocated for residential development in Ketton remains; The Crescent, Chater Field and orchard, and Home Farm. There will be a public consultation on the Pre-Submission Local Plan, 10th February to 20th March. -

Ronnie Burt is the Flood Warden for Ketton. The parish council has asked RCC if a flood warning sign can be installed at Geeston, similar to the 'flap' sign at Collyweston. Councillors agreed that the sign will read 'Road flooded at River Welland Bridge'. The sign will be placed on the corner of Geeston, to enable vehicles to turn around before reaching the flood. Cllrs thanked Ronnie for issuing flood warnings to residents via Nextdoor (a free private social network, used by many residents), as Collyweston Road, Ketton has flooded frequently during the recent wet weather.

A member of the public raised an issue about the No12 bus service. During the diversion caused by the roadworks on Empingham Road, buses haven't been stopping at the designated stops and have been taking the 'initiative' to travel solely through the High Street instead of routing through Northwick Road and then onto the bottom of Empingham Road in the village. Apparently this is because they can't negotiate the 'Road Closed' signs at the bottom of Empingham Road. C.Cllr Payne will ask RCC to clarify the bus route whilst Empingham Road is closed & confirm if the road will re-open on 6th February as planned.

The chairman thanked C.Cllrs Brown & Payne for their ongoing work in resolving issues on behalf of Ketton residents.

2020/01/07

**To Minute and approve the following payments:**

**To be signed**

101765 Mr D Shaw Scottish Power	<b>Direct debit</b>	Grass cutting (November) Office Electricity (December)	£630.00 £68.00
101766 Tracey Green		Parish Office cleaning	£10.00
101767 Black Velvet Pest Control Millennium Ltd	<b>Direct debit</b>	Moles control Monthly pc back	£60.00 £7.20
101768 Handyman		Handyman's salary	£246.40
101769 Assistant Handyman		Assistant Handyman's salary	£80.60
101770 Parish Clerk		Clerk's salary	£718.40
101771 HMRC Nest	<b>Direct debit</b>	PAYE & NI Clerk's pension contributions	£331.59 £77.96
Post Office Shop	<b>Debit card</b>	Postage stamps	£63.99
101772 Digby Farm Biffa	<b>Debit card</b>	Xmas tree Empty dog bins	£45.00 £273.00

**Council resolved that the accounts set out in 2020/01/07 be accepted for payment.**

Proposed by Cllr Warrington, seconded by Cllr Andrew & unanimously approved.

2020/01/08

**To receive and approve the Financial Statements and to sign the Reconciliation**

The Financial information was approved as an accurate record and the Reconciliation signed.

Cllr Forster confirmed that the bank statements, bank reconciliation & cash book balance.

Proposed by Cllr Forster, seconded by Cllr Warrington & unanimously approved.

2020/01/09

**To receive, approve and adopt Committee Reports for January 2020, viz.**

**2020/01/09.1 Planning**

**7 January, 2020**

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## KETTON PARISH COUNCIL

### MINUTES OF PLANNING MEETING

Minutes of a Meeting of Ketton Parish Council Planning Committee (Under Delegated Powers) held at 7.00pm, Tuesday 7 January 2020, in The Parish Office, Stocks Hill Lane, Ketton, STAMFORD, PE9 3TW

Present: Cllrs Cade, Couzens, S.Rogers, Forster, Andrew & Co-opted member Stirling

**1. To receive Apologies for Absence**

Apologies received from Cllr Wright & accepted.

**2. To receive Declarations of Interest and Additions to Registers  
[Localism Act 2011])**

None

**3. To approve and sign Minutes of the Planning Meetings held on 17 December, 2019**

The Minutes were approved as an accurate record and signed.

**4. To receive any Matters Arising for information exchange and to note the decisions of RCC upon Applications previously submitted to Ketton Parish Council**

RCC Planning weekly list of applications validated and determined  
2017/0564/FUL, 2019/1260/CAT                          Noted

**5. To consider and comment upon the following Planning Application pertaining to tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area:**

None

**6. To consider and comment upon the following Planning Application:**

**6.1 Application Ref: 2019/1360/FUL**

Land To The East Of Pit Lane, Ketton, Rutland

Proposal: Variation of condition 2 attached to planning permission 2019/0530/FUL (to allow B2 and D2 use for unit highlighted on revised drawing).

Application dated 12 December, 2019

**Objections – The Planning Committee require more information on opening hours, noise implications and traffic for any D2 usage.**

**6.2 Application Ref: 2019/1319/FUL & 2019/1320/LBA**

The Granary 1 The Close, Geeston Road Ketton Rutland PE9 3RH

Proposal: Two storey extension to North Western gable end to include balcony to the rear.

Application dated 10 December, 2019

**No Objections – But the Planning Committee question the lack of access (stairs) to upstairs room of extension (see proposed plan with staircase option).**

**6.3 Application Ref: 2019/1010/FUL**

Land To The East Of Pit Lane, Ketton, Rutland

Proposal: Use of land for storage of stone/stone residue.

Application dated 17 December, 2019

**No Objections**

**7. To discuss Planning Application 2017/0564/FUL - The Crescent, Ketton**

Cllrs S.Rogers, Warrington & Cade met on Monday 6 January to discuss the above application. Cllr Cade will draft a response to RCC Planning regarding the lack of consultation with the parish council regarding this application.

**8. To note correspondence received**

Public consultation leaflets have been distributed by Linden Homes to some properties in Ketton, regarding the proposed development of land at Bartles Hollow. The closing date for residents to submit comments was 3 January, 2020. The Planning Committee submitted comments to the consultation & issued a statement to residents regarding the consultation on 2 January. The statement was circulated via social media, and generated a lot of responses. Once a planning application is received from RCC, the parish council will inform residents of the application & advise them on the process for submitting their comments to Planning RCC.

**9. News items to be included in Council News Page in St Mary's Church Magazine**

None

**10. Discussions/proposals by Councillors of items to be tabled on future Agendas**

None

**11. Any other Urgent Business - To receive items previously notified to the person presiding**

None

**12. Closure of meeting at 7.55pm and confirmation of date of next scheduled meeting  
as Tuesday 21 January, 2020**

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## **MINUTES** **Highways and Open Spaces Committee**

**Minutes of the Meeting of Ketton Parish Council Highways and Open Spaces Committee**

*(Under Delegated Powers)* held on

**Wednesday 8 January, 2020, at 7.00 pm** in The Parish Office, Stocks Hill Lane, Ketton,  
STAMFORD, PE9 3TW.

Present: Cllrs Warrington, S.Rogers, Couzens, Co-opted member Lynda Naylor & the Clerk

**1. To receive and approve Apologies for Absence**

Apologies were received from Cllrs Southern, Wright, Pick, & Co-opted member Dave Parry & approved.

**2. To receive Declarations of Interest, Dispensations and Additions to Registers**

*(Section 27 Localism Act 2011):* None

**3. To approve and sign Minutes of the H & OS Meeting from 6 November, 2019**

The minutes were approved and signed

**4. To receive any Matters Arising from the Minutes:-** None

**5. Questions from Members of the Public:-** None

**6. Grass Cutting**

The grass was cut in November, as the grass has continued to grow due to the mild, wet weather.

**7. Churchyard/Cemetery**

Both the churchyard and cemetery are being well maintained by a contractor and the handymen, & are tidy. The handymen are currently concentrating on cutting the ivy off the boundary walls & cutting back the boundary vegetation.

**8. Hall Close**

**To discuss & approve a quote for the replacement of the basket swing and its safety surfacing**

Dave Parry previously reported that the safety mats under the basket swing need replacing. The Clerk has obtained quotes for an alternative safety surfacing & a new basket swing, as a recent safety inspection highlighted signs of wear. The Clerk has applied to National Lottery Awards for All for a grant towards the future maintenance & refurbishment of the play equipment, & is waiting for a decision.

This discussion was deferred until the next meeting.

**The Clerk**

9. **Requests to RCC for Projects**  
1. **40mph transition zone outside the entrance to the Green Burial Site on Luffenham Road, Ketton**  
Cllr Wright is currently drafting an application to RCC. **Cllr Wright**
2. **That a pavement is installed from the corner of Geeston Road (by the old Drs Surgery) down to the entrance to Holmes Drive.**  
Cllr Wright is currently drafting an application to RCC. **Cllr Wright**
10. **To discuss the quote received for hedge removal – Ex Recycling Area, Empingham Road**  
The Clerk has obtained a quote for the removal of the conifer hedge & for the shrubs on the Northwick Road boundary to be cut back. It was agreed that the quote was reasonable and the Clerk has forwarded the quote onto C.Cllr Gordon Brown & RCC for consideration. **The Clerk**
11. **Quarterly accounts review**  
The H&OS accounts were reviewed. Expenditure this quarter was well within the budgeted amount, and will be closely monitored to ensure that the annual spend remains within budget.
12. **Notices & Correspondence**  
None
13. **Agenda items for next meeting**  
None
14. **Any other Urgent Business**  
Cllr Couzens expressed concern that delivery vehicles are cutting through from Manor Green to The Green by driving over the grass bank. The Committee will raise the issue with RCC and request that consideration is given to installing posts on the bank to prevent vehicles from damaging the grassed bank.  
Lynda Naylor asked if a new street light could be installed in Spencers Road, near the junction with Northwick Road, as that section of road is very dark. The Clerk confirmed that there is no money allocated in the 20-21 budget for any additional street lights to be installed, but consideration may be given in the future.
15. Meeting closed at 7.35pm and the next meeting date was confirmed as  
**Wednesday, 5 February, 2020**

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## PR&M Minutes 13 January 2020

**Present:** A Bullimore, A Lyons, L Thacker, J Rogers, J Collier,  
G Southern (chairman)

1. **Apologies:** Edis Payne
2. **Declarations & Registers:** None
3. **Minutes 9 December 2019:** The minutes were approved as a true record and signed
4. **Matters arising:** None
5. **Chatterbox:** The next Chatterbox is scheduled for printing before Easter 2020
6. **Village website & Facebook –** All website and Facebook figures show a slight uplift – Village Diary is not always correct and L Thacker has difficulty in completing her daily What's On. Suggest that Sarah Ayling sends the Village Diary direct to Andy Bullimore and he will re-order it to fit in the space available and make sure it is correct

## **7. Future Events 2020**

**Wassail 25 January 2020** – All is in hand but need to check with M Cade this is so.

J Collier advised that he had asked Veronica Watson to take photographs

**Village Fete 16 May 2020:**

Plymouth Brethren have agreed to set up their Burger Bar.

Tombola – Lynn Thacker has a team organised to do this.

WI will do teas and cakes and we have agreed that they will give us 10% of their take to help with our costs

Morris Dancers – we agreed to ask them to do two half hour spots at a cost of £70

Ketton's Got Talent - Glenis Southern has spoken to Kathryn White and she has promised a list of local people who performed at a fund raiser at Chater Lodge. We will need to muster up other talent in the meantime.

Jenny Rogers & Alison Lyons are in talks with Laura Gray, the founder of the Urban Arts Academy, who is going to be the judge of Ketton's Got Talent.

Ketton's Bake Off – Jenny Rogers has arranged, for the owner of Deliciously Different Cakes to act as judge – and discussions will take place in early March.

Dog Show – Jenny Rogers to talk to the ladies who offered to do this and discuss rosettes for the winners.

## **8. Quarterly Accounts** – These are in order and approved

## **9. News Items** - Mary Cade will pick these up from the Minutes

## **10. Agenda Items for next meeting** – None

## **11. Notices & Correspondence** – there were none

## **12. Meeting closed at 20.20 and next meeting confirmed as Wednesday 12 February, at 7.00 pm – PLEASE NOTE NEW TIME**

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The Committee Reports for January 2020 were received, approved and adopted.

### **2020/01/10 To receive an update on the Ketton & Tinwell Neighbourhood Plan steering group**

Cllr Cade gave an update on the Ketton & Tinwell Neighbourhood Plan steering group, which will next meet on 16 January. Two sub groups have been created to undertake research, & to gather data by engaging with community groups, businesses, residents & other stakeholders. Community engagement events were held in Ketton & Tinwell during March. The events were very successful & well attended by residents, who provided many comments for further analysis. A questionnaire is currently being finalised & paper copies will be delivered to all households in Ketton & Tinwell in the New Year. There will be an option for residents to complete the questionnaire online. This questionnaire, is informed by the comments received at the Open Events, is a crucial part of public consultation and will form the hard evidence required by the legal process to shape policies for the neighbourhood.

### **2020/01/11 To receive a report from the sub-committee tasked with evaluating & formulating proposals for the future use of the Ketton Library site.**

Cllrs have formed a working group to explore the potential options for the Ketton Library site. Cllrs & RCC will continue to discuss the options for the Library building & the estimated running & maintenance costs of the building. Cllr Forster updated council on a recent meeting between the working group & C.Cllrs Brown & Payne.

### **2020/01/12 To discuss Planning Application 2017/0564/FUL - The Crescent**

Ketton Planning Committee Planning Committee met on 7.1.2020 and discussed the planning approval for The Crescent 2017/0564/FUL that was issued on 12.12.2019, & raised a number of points with RCC. The parish council felt that there has been insufficient consultation with Ketton Parish Council before planning permission was granted, for what is a large development In Ketton. C.Cllr Brown answered the questions raised by councillors, during a constructive discussion. Councillors agreed that they will arrange an extraordinary meeting with the developers of the site, to discuss the development.

### **2020/01/13 A Councillor to attend the next monthly County Councillor's surgery at Ketton Library**

Cllr Sothern will attend the next monthly County Councillor's surgery at Ketton Library on Saturday 1 February, 2020, from 10.15 to 11.15 am.

- 2020/01/14** **News items to be included in Council News Page in St Mary's Church Magazine**  
The minutes will be forwarded onto Cllr Cade to decide which items to include in the news page.
- 2020/01/15** **External items from outside the parish, including reports from any external meetings attended**  
***Parish Council Forum - Monday 13 January 2020***  
Cllrs S.Rogers & the Clerk attended the Parish Council Forum meeting. Cllr S.Rogers raised a number of questions after the meeting with C.Cllr Brown, whose response was forwarded onto councillors.
- 2020/01/16** **To note correspondence as received and to allocate actions to relevant Committees as appropriate**  
The correspondence was noted as received, and allocated to relevant the Committees as appropriate to action.
- In coming**
- |                   |   |
|-------------------|---|
| Mr & Mrs Phillips | Letter regarding Linden Homes proposed planning application |
|-------------------|---|
- Out going**
- |   |  |
|---|--|
| Simon Cole QPM, Chief Constable, Leics Police | Letter regarding incident on 23 November, 2019 |
| Mr Monty Andrew                               | Letter regarding incident on 23 November, 2019 |
| Mr Graham Mills                               | Letter regarding incident on 23 November, 2019 |
- 2020/01/17** **To receive and note future Agenda items from Councillors**  
None
- 2020/01/18** **Any other Urgent Business**  
**To receive items of urgent business which have previously been notified to the person presiding**  
Land off Pit Lane – March 2020, Full Council Meeting
- 2020/01/19** **The meeting closed at 9.20pm and next meeting date confirmed as**  
**Wednesday, February 19, 2020**