

NOTICE OF MEETING

TO : ALL MEMBERS OF KETTON PARISH COUNCIL

You are hereby summoned to attend the **Full Council Meeting** of Ketton Parish Council to be held on **Wednesday, December 18, 2019** in The Parish Office, Stocks Hill Lane, Ketton, STAMFORD, Lincolnshire, PE9 3TW, commencing at 7:30 pm. Members of the public and press are cordially invited to attend.

Sarah Ayling

Clerk to Ketton Parish Council

12 December, 2019

AGENDA

2019/12/01	To vote on the co-option of a new councillor, Alison Lyons & her allocation to the PR&M Committee
2019/12/02	Signing of the Acceptance of Office form
2019/12/03	To receive and approve Apologies for Absence
2019/12/04	To receive Declarations of Interest, Dispensations and Additions to Registers <i>[Section 27 Localism Act 2011]</i>
2019/12/05	To approve and sign the Minutes of the Parish Council Meeting of November 20, 2019
2019/12/06	To receive any Matters Arising for information exchange <i>[NB Matters Arising may only appertain to the immediately preceding Parish Council Meetings - i.e. November 20, 2019]</i>
2019/12/07	Police Report
2019/12/08	Public Question Time: Members of the Public to Parish Council: Parish Council to County Council
2019/12/09	To Minute and approve the following payments:

To be signed

Millennium Ltd	Direct debit	Monthly pc back	£7.20
101757 Black Velvet Pest Control		Moles control	£60.00
101758 Handyman		Handyman's salary	£327.00
101759 Assistant Handyman		Assistant Handyman's salary	£162.47
101760 Harrison & Dunn Ltd		Maintenance supplies	£38.63
Scottish Power	Direct debit	Office Electricity (October)	£68.00
101761 ARBprint Ltd		W/packs, website &C/Box	£1036.60
101762 Parish Clerk		Clerk's salary	£747.43
101763 HMRC		PAYE & NI	£378.61
Nest	Direct debit	Clerk's pension contributions	£80.77
101764 Tracey Green		Parish Office cleaning	£10.00

2019/12/10	To receive and approve the Financial Statements and to sign the Reconciliation
2019/12/11	To receive, approve and adopt Committee Reports for November/December 2019, viz.
2019/12/11.1	F&GP 28 November, 2019
2019/12/11.2	Planning 3 December, 2019
2019/12/11.3	PR&M 9 December, 2019
2019/12/11.4	Planning 18 December, 2019
2019/12/12	To receive an update on the Ketton & Tinwell Neighbourhood Plan steering group
2019/12/13	To receive a report from the sub-committee tasked with evaluating & formulating proposals for the future use of the Ketton Library site.
2019/12/14	To approve the Parish Council Budget & set Precept for 2020-2021
2019/12/15	To approve Disciplinary & Grievances Policies
2019/12/16	The release of cattle between Ketton and Tinwell during the night of 23/24 November
2019/12/17	A Councillor to attend the next monthly County Councillor's Surgery at Ketton Library
2019/12/18	News items to be included in Council News Page in St Mary's Church Magazine
2019/12/19	External items from outside the parish, including reports from any external meetings attended <i>Hanson Liaison meeting Thursday 12th December at 10.30am</i>
2019/12/20	To note correspondence as received and to allocate actions to relevant Committees as appropriate
2019/12/21	To receive and note future Agenda items from Councillors
2019/12/22	Any other Urgent Business
	To receive items of urgent business which have previously been notified to the person presiding
2019/12/23	Meeting close and confirmation of next meeting date as Wednesday, January 15, 2020

A handwritten signature in black ink, appearing to read 'Sip', on a light pink rectangular background.

Sarah Ayling
Clerk to the Council
12 December, 2019