

# MINUTES OF MEETING

Minutes of the virtual **Full Council Meeting** of Ketton Parish Council held on **Wednesday, October 21, 2020, at 7:30 pm remotely**

**Present: Cllrs J. Rogers, S. Rogers, Southern, Wright, Cade, Forster, Andrew, Lyons, Robinson, County Cllrs Karen Payne & Gordon Brown & the Clerk**

- 2020/10/01 To vote on the co-option of a new councillor & their allocation to the Planning Committee**  
The Councillors voted & elected Dave Phillips as a new councillor & approved his allocation to the Planning Committee.  
Proposed by Cllr S.Rogers, seconded by Cllr Cade & unanimously approved.  
**A councillor to volunteer to serve on the H&OS Committee**  
Councillors agreed to allocate Alison Lyons to the H&OS Committee.
- 2020/10/02 Signing of the Acceptance of Office form – confirmation that form will be signed after the meeting**  
Dave will sign the Declaration of Acceptance of Office in the presence of the Clerk, prior to the next Full Council meeting.
- 2020/10/03 To receive and approve Apologies for Absence**  
Apologies were received from Cllrs Warrington & Edis Payne & approved.
- 2020/10/04 To receive Declarations of Interest, Dispensations and Additions to Registers [Section 27 Localism Act 2011]**  
Declarations of Interest were received from Cllr J. Rogers, who is a KSCC trustee; Cllr Southern, who is a governor at Ketton School & KSCC trustee; Cllr S.Rogers, who is a governor of Edith Weston Academy and a trustee of the Brooke Hill Multi Academy Trust & from Cllr Forster, who is the Chairman of Ketton Cricket Club & Treasurer of St Mary's Church, Ketton.
- 2020/10/05 To approve and sign the Minutes of the Parish Council Meeting of September 16, 2020**  
Cllr Lyons proposed that the minutes of September 16 were a true and accurate record, which was seconded by Cllr Southern, and unanimously agreed by Council.  
The Minutes were approved and signed.
- 2020/10/06 To receive any Matters Arising for information exchange [NB Matters Arising may only appertain to the immediately preceding Parish Council Meetings - i.e. September 16, 2020]**  
None
- 2020/10/07 Police Report**  
No police were present at the meeting, but PC Peter Icke sent an area crime report for the past month, dated 21 October. During the last month there has been reported in the Rutland South Beat; one attempted break in to a storage container overnight; one overnight theft from a vehicle; one theft of a farmer's electric fencing; the overnight theft of a wood chipper from a farm in Ketton was reported; one incident of theft from a vehicle, where tools are stolen; one lorry reported stolen; one reported theft of plant machinery from a building site; one incident reported of damage to farmer's gates and fields being driven on; an overnight theft from a van and tools stolen, after locks were drilled; one theft of car number plates; 2 persons found in possession of cannabis; attempt theft of used cooking oil from premises in Ketton & South Luffenham – vehicle stopped later that day and seized by police & one attempt burglary whilst occupant was out - 2 males disturbed by neighbour and made off .  
Although there were no burglaries to report in the South of Rutland this month, the joint Rutland North and Rutland South priority will remain as Rural Crime in relation to Burglaries, car crime and theft from farms. The police want to remind residents that the usual Modus Operandi is entry by forcing rear garden doors or windows, as these areas are isolated and out of sight. Please make sure all doors are locked whether you're in or not, windows are locked and secure and look at your security measures on any lockups, garages, sheds or outbuilding. If you can make it difficult for anyone to get into the rear garden, even better as this is the preferred point of entry for burglars. Preferred items for criminals to steal are jewellery and cash, so please keep these safe. Please continue to remove all property from your vehicle – remember 'if you leave it on show it will go'. Try and park your vehicle in a well-lit area, & manoeuvre your van to make it difficult to open any side or rear doors.  
The police are running a vehicle enforcement campaign throughout Rutland for speed and anti-social driving & will be out in villages and towns with the speed laser gun. They will update Twitter and Facebook with the results. The Clerk informed councillors that the police had been active in Ketton on 15 & 19 October & have been carrying out vehicle speed checks.

The police will continue to work closely with the local residents and will alert residents as soon as a crime is reported. If anything suspicious is seen, please report it through either 999 or 101.

Neighbourhood Link is a free email messaging service from Leicestershire Police, Neighbourhood Watch and other partner organisations, providing news and updates on policing matters that are relevant to residents.

Residents can sign up and receive email alerts about policing activity and initiatives in our local area as well as crime prevention advice and information. They will also have the opportunity to reply directly to our neighbourhood team and provide feedback via surveys.

<https://www.neighbourhoodlink.co.uk/#signup-section>

## **2020/10/08 Public Question Time : Members of the Public to Parish Council : Parish Council to County Council**

There was one member of the public present.

C.Cllr Karen Payne confirmed that RCC's Parking Review Consultation on a parking ban near Ketton School has been completed and RCC has now signed it off. Parking restrictions should be implemented in the New Year.

Concerns have been expressed by residents and the parish council regarding the new bridge on Empingham Road, due to the size of the gap between the spars on the bridge, which a child or adult could potentially climb through. The drop from the bridge to the quarry road below is 16 metres.

C.Cllrs Brown & Payne are continuing to liaise with RCC on this matter. Cllr Andrew reported that residents have also expressed concern that drivers were speeding into Ketton on the new section of road.

The parish council's Highways & Open Spaces Committee is reviewing the height of the new flood sign recently installed on Geeston Road, to give drivers advance warning if Collyweston Road is closed due to the river Welland flooding. It has been reported that the sign was too tall. C.Cllr Payne confirmed that RCC's view is that the sign is designed to be read by drivers of all vehicles, including lorries, and the parish council will have to bear the cost of lowering the sign, if they decide on this course of action.

C.Cllrs Brown confirmed that Empingham Road is a secondary winter gritting route, even though it is a bus route. Cllr S.Rogers stated that the new bridge could be liable to icing during the winter, therefore needs to be gritted.

## **2020/10/09 To Minute and approve the following payments:**

### **To be approved for payment and cheques signed**

101850 LRALC Ltd		Course fee	£20.00
101851 PKF Littlejohn LLP		External audit fee	£360.00
Millennium Ltd	<b>Direct debit</b>	Monthly pc back	£7.20
Amazon EU	<b>Debit card</b>	Printer ink	£20.99
R & S Supplies Ltd	<b>Debit card</b>	Laminating pouches	£8.30
Adam & Son Ltd	<b>Debit card</b>	Fuel purchases – September	£182.31
Scottishpower	<b>Direct debit</b>	Final electricity bill	£131.14
101852 Handyman		Handyman's salary	£784.00
101853 Assistant Handyman		Assistant Handyman's salary	£365.80
101854 Mr D Shaw		Grass cutting (June & July)	£2,555.00
Biffa	<b>Debit card</b>	Empty dog bins	£273.00
Laborsing Safety Products Inc	<b>Debit card</b>	Work gloves	£14.47
JT Atkinson & Sons Ltd	<b>Debit card</b>	Work trousers	£22.51
101855 Parish Clerk		Clerk's salary	£911.45
HMRC	<b>Debit card</b>	PAYE & NI	£646.85
Nest	<b>Direct debit</b>	Clerk's pension contributions	£137.01
BT	<b>Direct debit</b>	Broadband & phone	£127.44

**Council resolved that the accounts set out in 2020/10/09 be accepted for payment.**

Proposed by Cllr J.Rogers, seconded by Cllr Lyons & unanimously approved.

## **2020/10/10 To receive and approve the Financial Statements and to sign the Reconciliation**

The Financial information was approved as an accurate record and the Reconciliations signed.

Cllr Forster confirmed that the bank statements, bank reconciliation & cash book balance.

Proposed by Cllr Wright, seconded by Cllr Southern & unanimously approved.

## **2020/10/11 To receive, approve and adopt Committee Reports for September/October 2020, viz.**

2020/10/11.1	Planning	23 September, 2020
2020/10/11.2	Planning	29 September, 2020
2020/10/11.3	Planning	6 October, 2020
2020/10/11.4	H&OS	7 October, 2020
2020/10/11.5	PR&M	14 October, 2020
2020/10/11.6	Planning	20 October, 2020

## KETTON PARISH COUNCIL

### MINUTES OF PLANNING MEETING

Minutes of a virtual Meeting of Ketton Parish Council Planning Committee (Under Delegated Powers) held at 7.00pm,  
Tuesday 23 September, 2020, remotely

Present: Cllrs Mary Cade, Alison Couzens, Simon Forster, Michael Wright & Co-opted member Dave Phillips  
Four members of the public were also present.

1. **To receive Apologies for Absence**  
None
2. **To receive Declarations of Interest and Additions to Registers**  
**[Localism Act 2011]**  
None
3. **To approve and sign Minutes of the Planning Meetings held on 15 September, 2020**  
The Minutes were approved as an accurate record and signed.
4. **To receive any Matters Arising for information exchange and to note the decisions of RCC upon Applications previously submitted to Ketton Parish Council**  
RCC Planning weekly list of applications validated and determined  
2020/0899/CAT, 2020/0826/CAT, 2020/0828/CAT, 2020/0307/MAF Noted
5. **To consider and comment upon the following Planning Application pertaining to tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area:**
  - 5.1 Application Ref: 2020/0962/CAT  
Priory Gardens 8 Church Road Ketton Rutland PE9 3RD  
PROPOSAL: Tree 1. Mahonia - Fell. Tree 2. Apple Tree - Fell. Tree 3. Common Ash -  
Removal of limb approx 8 m from ground.  
Application dated 04 September 2020.  
**No Objections – Appropriate tree husbandry.**
6. **To consider and comment upon the following Planning Application:**
  - 6.1 Application Ref: 2020/0942/OUT  
Land Off Park Road Ketton Rutland PE9 3SL  
PROPOSAL: Outline application with all matters reserved except for means of access, for residential development of up to 75 no. dwellings with associated public open space, landscaping and infrastructure.  
Application dated 10 September 2020  
**Objections**
    1. The site is outside the current Planned Limits of Development of the village and is a greenfield site. The recent Ketton and Tinwell Joint Neighbourhood Plan Survey ( <https://ket2tin.wixsite.com/kettinnp> survey taken in March 2020, 30% response rate) showed that 64% of respondents (rising to 75% of those with an opinion) said that homes should not be built outside the Planned Limits of Development; 86% said that the Planned Limits of Development should be kept the same or decreased; 72% (rising to 82% of those expressing an opinion) said that new homes should be built on brownfield sites, and over 60% said that farm fields were a very important aspect of the natural environment and landscape.
    2. There are already 3 designated sites for residential development in the village - KET/06 Adjacent to Chater House (15 to 20 dwellings), KET/07 The Crescent (35 dwellings) and KET/08 Home Farm (10 dwellings) – giving a total of giving a total of 60 to 65 dwellings – the second largest allocation for any village in Rutland (largest is Edith Weston Officers Mess for 70 dwellings).
    3. The St George's Barracks development (approx 5Km to the NW of the development site) is due to deliver 1000 dwellings over the next 16 years.

4. The existing facilities and amenities in Ketton are inadequate for a further 75 homes on top of the 60/65 homes already allocated. The village school is at capacity, there is only 1 shop (currently not open on Sundays), no village car parks, no filling station and no doctors' surgery (see Local Plan priority theme strategic aim 1.5). The sewerage system in Rutland is at capacity (see 'Local Plan Sustainability Appraisal – Environmental Issues') It is difficult to see how these facilities could be improved using section 106/CIL.

5. 75 new homes at the land off Park Road, together with the 60/65 new homes already designated and the 1000 homes at the St George's site could produce a huge increase in traffic within and through the village. The greatest effect will be on traffic volumes down Empingham Road and at the junction of the Empingham Road with the High Street, with vehicles exiting from the proposed development via Bartles Hollow, and from the St George's development (especially if there are problems on the A606). Most traffic will travel along the High Street, passing the school, library and shop, and be joined by further traffic from the 3 designated sites towards Stamford.

The roads in the centre of the village, and near the shop and Bull Lane are already congested with parked cars for at least several hours a day.

The Transport Assessment states that the development will result in an additional 46 peak time traffic movements and that these extra movements will 'not be material'. This underestimates the increase in vehicles due to the proposed development as it is based on 2011 data from edge of town and suburban sites - both of which may have lower car use due to closer/better access to a town and bus services etc and are not relevant to a village on an A road, 5km from the nearest town and with poor public transport (see point 7). Leicestershire and Rutland Police have said that 2018 traffic data cannot be used to assess risk for conducting a 'Speed Watch' as it is 'out of date'.

The Ketton and Tinwell Joint Neighbourhood Plan Survey found that the major traffic problems in Ketton were deemed to be parking (55%), traffic speed (44%) and traffic volume (33%).

6. There is only one access road to the proposed development, via a blind bend in Bartles Hollow, and the roads within the development are quite narrow, with many bends. Given that the off road parking provision within the new development may be inadequate (the Ketton and Tinwell Joint Neighbourhood Plan Survey found that 41% of current households have 2 cars and 19% have 3 or more cars), the new estate's roads may easily become congested with residents' parked cars, visitor cars, delivery vans etc The single access point at Bartles Hollow will become congested at busy times for travelling to and from work, school etc and could be a safety issue for the increased number of school children walking to school or to the school bus stop. Emergency vehicles may also have problems accessing the development.

Residents of Bartles Hollow near the access road will be heavily affected by construction traffic during the construction phase of the development, which could be several years.

#### 7. Public transport

The Transport Assessment states that 'the existing public transport infrastructure has capacity to accommodate the proposed demands of the development'.

Although there is a regular bus service to Stamford and Uppingham it does not run on Sundays, the times do not link with train times in Stamford, the first bus to Stamford leaves Ketton at 8.15am, and the last bus to leave Stamford for Ketton is at 17.40 (therefore unsuitable for commuting by train, or even reaching secondary schools in Stamford on time).

There is no direct public transport to Oakham to access the county offices at Catmose.

Stamford train station is 750m from the bus station and the 60 parking places are inadequate for the current usage – a problem that will only increase with the proposed new developments in Stamford.

Parking in Stamford as a whole is already a problem.

Call Connect is of limited use especially if you need to use it to reach (and get back from) a particular destination at certain times that do not coincide with requirements of other users.

The Ketton and Tinwell Joint Neighbourhood Plan Survey found that the car was the main form of transport for work (50%), shopping (90%), and leisure (over 50%), and that bus, taxi and Call Connect usage was very low.

8. Much of the site is on a slope (1:20 – 1:16), with an 18.3 metre difference in height across the site. The Design and Access Statement states that 'the site is visible from a number of locations' and therefore will be visible from much of Ketton and will overlook the existing properties in Timbergate Road. The Timbergate Road and Park Road properties adjoining the site will suffer a loss of privacy due to the proximity of proposed new dwellings.

The site, and Bartles Hollow, already suffers some localised surface water flooding which may be intensified by the run off from the proposed new estate. The lowest point of the development is behind number 7 and 9 Bartles Hollow, the proposed access road and the 2 proposed new dwellings on the plot corner; the drainage pond is at a greater height, and when it overflows 'goes to ground' (rather than to a sewer) so could result in localised flooding at the lowest point.

#### 9. Community response

The Design and Access Statement states that the development will provide 'new homes to meet the identified need for Ketton' – no source for the data to support this statement is provided; the number and range of new homes required are to be provided by the 3 designated sites in the Local Plan. The Community response (86 responses – a response rate of 19%) was thought to be low; but is good considering number of people who live very close to the site. Some properties in Bartles Hollow will be impacted, via traffic and pressure on facilities, by a single development at this location and of this size.

The developer gave a presentation, followed by a question and answer session to Ketton Parish Council, and to the Ketton and Tinwell Joint Neighbourhood Plan Steering Group.

And so, for clarity, KPC cannot strictly be said to have "worked collaboratively" with the developer

In summary, KPC objects to the proposed development on the basis that it will adversely affect the village in the ways listed above, and any benefit is already served by other designated developments in the village, and proposals in the surrounding area.

**7. To Discuss draft responses to:**

- **Housing Allocation Policy – closing date Wednesday 30 September**
- **RCC Local Plan - closing date Friday 9th October**

Responses will be drafted and discussed again at the next Planning Committee meeting on 29 September.

**8. To note correspondence received**

Reply from RCC re Site Notices – noted.

**9. Discussions/proposals by Councillors of items to be tabled on future Agendas**

Discussion of draft responses to the Local Plan, and Government White Papers – 'Planning For the Future' and 'Transparency and Competition': Data and Land Control.

**10. Any other Urgent Business - To receive items previously notified to the person presiding**

- it was agreed that future Planning Committee Meetings will start at 7.30pm in order to accommodate members other commitments.

- it had been noticed that the business units site in Pit Lane being developed by Forestry Commercial had placed a ridge of excavated earth on the roadside grass verge and had repositioned the security fencing to accommodate it. The fencing, and the 2 metre high ridge of earth, is now abutting (at 30 cms distance) the 2 poles supporting the traffic signs. The Clerk will ask RCC Planning if they have permission to use the grass verge.

**11. Closure of meeting at 9.30pm and confirmation of date of next scheduled meeting as Tuesday 29 September, 2020 at 7.30pm**

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## **KETTON PARISH COUNCIL MINUTES OF PLANNING MEETING**

Minutes of a virtual Meeting of Ketton Parish Council Planning Committee (Under Delegated Powers) held at 7.30pm,  
Tuesday 29 September, 2020, remotely

Present: Cllrs Mary Cade, Alison Couzens, Simon Forster, Michael Wright, Monty Andrew &  
Co-opted member Dave Phillips

**1. To receive Apologies for Absence**

None

**2. To receive Declarations of Interest and Additions to Registers**

**[Localism Act 2011]**

None

**3. To approve and sign Minutes of the Planning Meetings held on 23 September, 2020**

The Minutes were approved as an accurate record and signed.

**4. To receive any Matters Arising for information exchange and to note the decisions of RCC upon Applications previously submitted to Ketton Parish Council**

None

5. **To consider and comment upon the following Planning Application pertaining to tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area:**
  - 5.1 Application Ref: 2020/1013/CAT  
Priory Gardens 8 Church Road Ketton Rutland PE9 3RD  
PROPOSAL: Fell 1 No. Hawthorn Tree (T4).  
Application dated 18 September 2020  
**No objections - (photo file could not be opened)**
  - 5.2 Application Ref: 2020/0950/CAT  
Warren Barn 33A High Street Ketton Rutland PE9 3TA  
PROPOSAL: T1 - Contorted willow - Reduce crown to a height between 5 - 7.5m  
T2 - Himalayan Birch - Reduce height by 3m and lateral reduction to match  
T3 - Rowan - Reduce height by 0.45m and lateral prune to match.  
T4 - Sycamore - Fell  
Application dated 17 September 2020  
**No Objections – Good tree husbandry**
6. **To consider and comment upon the following Planning Application:**

None
7. **To approve response to RCC Local Plan - deadline 30 September**  
**To Discuss draft responses to Government White Papers – ‘Planning For the Future’ - deadline 29 October and ‘Transparency and Competition’: Data and Land Control - deadline 30 October**  
Responses will be drafted and discussed again at the next Planning Committee meeting on 6 October.
8. **To note correspondence received**

None
9. **News items to be included in Council News Page in St Mary’s Church Magazine** 9. None  
None
10. **Discussions/proposals by Councillors of items to be tabled on future Agendas**  
Discussion of responses to the Government white paper ‘Transparency and Competition: Data and Land Control’ (deadline 30th October), and RCC Local Plan (new deadline 6th November).
11. **Any other Urgent Business - To receive items previously notified to the person presiding**

None
12. **Closure of meeting at 9.35pm and confirmation of date of next scheduled meeting as Tuesday 6 October, 2020 at 7.30pm**

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## KETTON PARISH COUNCIL

### MINUTES OF PLANNING MEETING

Minutes of a virtual Meeting of Ketton Parish Council Planning Committee (Under Delegated Powers) held at 7.30pm,  
Tuesday 6 October, 2020, remotely

Present: Cllrs Mary Cade, Simon Forster, Michael Wright, Monty Andrew & Co-opted member Dave Phillips

1. **To receive Apologies for Absence**  
Apologies were accepted from Cllr Alison Couzens and accepted.
2. **To receive Declarations of Interest and Additions to Registers**  
**[Localism Act 2011]**  
None

3. **To approve and sign Minutes of the Planning Meetings held on 29 September, 2020**  
The Minutes were approved as an accurate record and signed.
4. **To receive any Matters Arising for information exchange and to note the decisions of RCC upon Applications previously submitted to Ketton Parish Council**  
2020/0854/PTA                      Noted
5. **To consider and comment upon the following Planning Application pertaining to tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area:**  
None
6. **To consider and comment upon the following Planning Application:**  
  
None
7. **Discussion of responses to the Government white paper 'Transparency and Competition: Data and Land Control' (deadline 30th October), and RCC Local Plan (new deadline 6th November).**  
RCC Local Plan (deadline Nov 6th) discussed at length – draft response statement to follow.  
Responses will be drafted and discussed again at the next Planning Committee meeting on 20 October.
8. **To note correspondence received**  
None
9. **News items to be included in Council News Page in St Mary's Church Magazine** 9.    None  
None
10. **Discussions/proposals by Councillors of items to be tabled on future Agendas**  
Discussion of response to the Government white paper 'Transparency and Competition: Data and Land Control' (deadline 30th October)
11. **Any other Urgent Business - To receive items previously notified to the person presiding**  
None
12. **Closure of meeting at 9.10pm and confirmation of date of next scheduled meeting as Tuesday 20 October, 2020 at 7.30pm**

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## **MINUTES**

### **Highways and Open Spaces Committee**

#### **Minutes of the Virtual Meeting of Ketton Parish Council Highways and Open Spaces Committee (Under Delegated Powers) held on Wednesday 7 October, 2020, at 7.00 pm**

Present: Cllrs Wright, Couzens, Southern, S.Rogers, & the Clerk

1. **To receive and approve Apologies for Absence**  
Apologies were received from Cllr Warrington & approved.
2. **To receive Declarations of Interest, Dispensations and Additions to Registers**  
(Section 27 Localism Act 2011): None
3. **To approve and sign Minutes of the H & OS Meeting from 2 September, 2020**  
The minutes were approved and signed
4. **To receive any Matters Arising from the Minutes:-**  
None
5. **Questions from Members of the Public:-** None

6. **Grass Cutting**

The committee expressed their satisfaction with the standard of grass cutting. The grass is being cut by our handymen and contractor. Hopefully only one more cut will be required this season.

7. **Churchyard/Cemetery**

Both the churchyard and cemetery are being well maintained by the handymen & grass cutting contractor. The stone mason will be carrying out topple tests & safety checks on all headstones & stone boundary walls in the near future.

8. **Hall Close**

**To receive the quarterly play equipment inspection report from Wicksteed Leisure Ltd**

The committee discussed the report and thanked the handymen for maintaining the play equipment to such a high standard. The inspectors comments regarding the basket swing and its safety matting were noted.

**To discuss & approve a quote for the replacement of the basket swing and its safety surfacing**

Deferred until next meeting.

Stuart Kidd, RCC's Tree Officer will be undertaking the annual safety assessment of trees in Hall Close, the Whitebread Copse, churchyard and cemetery next week. Ketton Tree Wardens, Adam Cade and Monty Andrew have also recently done an inspection of trees abutting the highway and will be producing a report for the parish council.

Cllr S.Rogers has contacted Western Power Distribution to bring to their attention 3 pipes, adjacent to the Sinc Lane bridge over the river Chater, which may require a safety inspection.

9. **To discuss speeding on approach roads into Ketton**

Requests to RCC for Projects

1. 40mph transition zone or the installation of traffic calming measures outside the entrance to the Green Burial Site on Luffenham Road, Ketton

Cllr Wright will draft the proposal, in consultation with Cllr Warrington.

**Cllrs Wright & Warrington**

The Clerk has contacted RCC and requested that traffic surveys are undertaken at both Park Road/Luffenham Road & Stamford Road, Ketton, to record vehicle speed & number of vehicles entering and exiting the village on these roads.

**Clerk**

Cllr S.Rogers has also written to Lord Willy Bach, The Police and Crime Commissioner for Leicestershire and Rutland, regarding the dangers of speeding in and out of Ketton.

10. **Bi-annual risk assessments review**

The Committee reviewed the Risk Assessments which are up to date and maintained by the Clerk.

11. **Quarterly accounts review**

The H&OS accounts were reviewed. Expenditure this quarter was within the budgeted amount, and will be closely monitored to ensure that the annual spend remains within budget.

12. **To discuss the flood sign on Geeston Road**

Ketton Flood Warden, Ronnie Burt has expressed concerns regarding the height of the new flood sign. The sign has been installed on the grass and the committee agreed that it should be lowered so that approaching vehicle drivers can easily see it when the flood warning sign is flapped open.

The Clerk will notify RCC of the committee's decision.

**Clerk**

13. **To agree the proposed tree planting at KSCC by Ketton Green Spaces Group**

The committee discussed & agreed Ketton Green Spaces Group's proposals for tree planting at KSCC and expressed their support for the planting of specimen nut trees around the football pitch.

14. **Notices & Correspondence**

**None**

15. **News items to be included in Council News Page in St Mary's Church Magazine**

The minutes will be forwarded onto Cllr Cade to decide which items to include in the news page.



16. **Agenda items for next meeting**  
To discuss & agree H&OS budget 2021/22  
To discuss & approve a quote for the replacement of the basket swing and its safety surfacing
17. **Any other Urgent Business**  
The committee members agreed that Full Council should discuss speeding in Ketton with the C.Cllrs at the November meeting as they are concerned at the lack of progress regarding the monitoring of speeding.  
The committee agreed that the handymen's hourly rate should be increased next year & requested that this is included in the 2021/22 budget discussions.
18. Meeting closed at 7.40pm and the next meeting date was confirmed as  
**Wednesday, 4 November, 2020 at 7pm**

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## **Minutes PR&M Wednesday 14 October 2020 by Zoom**

1. **Present:** J Collier, A Bullimore, E. Payne, G Southern (chairman) ,  
J. Rogers, James Robinson  
James was welcomed as a new Councillor to the PR&M committee
2. **Apologies** Lynn Thacker
3. **Declarations & additions** - none
4. **To approve Minutes of MARCH 2020**  
These were approved as a true record and signed
5. **Matters arising** – John Collier reported that he had bought rosettes for the Dog Show planned for May 2020 and would need reimbursing
6. **Chatterbox** – The editor was concerned that there was little copy available. Copy date is 15 November. So it was suggested that we ask people to contribute. Suggestions are:  
**Hanson** – Tim Fox  
**Adam Code** – this is in hand  
**Adele Wareing** – recipe  
**Lynn Thacker** – HUB report  
**Anne Tomlinson** – Neighbourhood Plan update  
**Olwyn** – the new vicar for a Christmas Message  
**Monty's Walks** – is it possible to do a virtual walk or an article on the walks that Monty has done.  
**Kari & John Dean** – article about Sailability  
**Ewan Criddle** – he volunteered during lockdown and is still doing some things for Ketton Together. This was part of his Duke of Edinburgh Award.  
**Claire Henry** – Bereavement Help Point information  
**Jamie Betts** – He is happy to do an article about running The Railway during lockdown and his 'flagon wagon'
7. **Village website and Facebook** – figures were slightly lower than previous months but this was maybe because more people were getting out and about and not relying on social media for information. Andy Bullimore had done a lot of work on the new requirements for the Public Sector Bodies Accessibility regulations. He will do some more research and get prices for an updated website. It was agreed that we should update the website in a new form so that we reach the standard required.
8. **Future Events**  
**Christmas** – Sarah is going to talk to Tim at the shop about a Christmas Tree and get one ordered. It was agreed that if we were in a position to hold a fete next year, we would use the

planning already done for May 2020 – it was felt that we already had the bare bones and could perhaps organise it in a very short time.

We discussed whether we could arrange for treat boxes to be delivered for some of our elderly residents. Traditionally we would arrange a tea party at Carver Court but this became so difficult with the new regime at Carver Court. So it was hoped that we could do something in time for Christmas to treat our older residents. Jenny Rogers to talk to Emma Smith and cost the process.

**9. Agenda Items next meeting – none**

**10. Meeting close 9.00 pm and next meeting confirmed as Wednesday 11 November 2020 at 7.30 pm**

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## **KETTON PARISH COUNCIL MINUTES OF PLANNING MEETING**

Minutes of a virtual Meeting of Ketton Parish Council Planning Committee (Under Delegated Powers) held at 7.30pm,  
Tuesday 20 October, 2020, remotely

Present: Cllrs Mary Cade, Simon Forster, Alison Couzens

- 1. To receive Apologies for Absence**  
Apologies were received from Cllr Michael Wright & Co-opted member Dave Phillips and accepted.
- 2. To receive Declarations of Interest and Additions to Registers**  
**[Localism Act 2011]**  
None
- 3. To approve and sign Minutes of the Planning Meetings held on 6 October, 2020**  
The Minutes were approved as an accurate record and signed.
- 4. To receive any Matters Arising for information exchange and to note the decisions of RCC upon Applications previously submitted to Ketton Parish Council**  
2020/0962/CAT, East Northamptonshire Local Plan Part 2 - Additional sites consultation, 2020/1013/CAT, 2020/0950/CAT, 2020/0858/PTA                      Noted
- 5. To consider and comment upon the following Planning Application pertaining to tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area:**
  - 5.1      Application Ref: 2020/1060/CAT  
Ketton Church Of England Primary School High Street Ketton Rutland PE9 3TE  
PROPOSAL: 4) field maple - fell. 7) cherry - fell. 9) cherry - fell. Group 1 - mixed species - crown raise throughout to 3m. Group 2) – 3 no. ash - crown raise to 4m over car park. 12) Norway maple - fell. 13) field maple - fell.  
Application dated 7 October 2020  
**No objection**    **Good tree husbandry, in interests of child safety.**
  - 5.2      Application Ref: 2020/1059/CAT  
Chapel House 57 High Street Ketton Rutland PE9 3TE  
PROPOSAL: Remove 1 No. Goat willow (red), Remove 1 No. Cherry (yellow) and remove 1 No. Plum (green).  
Application dated 2 October 2020  
**Objection**        **No reason given for removal of trees. The goat willow and the cherry are both mature trees and visible from the highway. 'large mature trees are a particular feature of Ketton's Conservation Area, contributing towards its verdant character' Ketton Conservation Area Appraisal 2019.**

**6. To consider and comment upon the following Planning Application:**

- 6.1 Application Ref: 2020/1057/FUL  
Land At Pit Lane Ketton Rutland  
PROPOSAL: New industrial units in location previously approved for Office accommodation  
Application dated 13 October 2020  
**No objections** We assume that all security lighting will be at the rear and not intrusive on surrounding domestic properties.

**7. Discussion of response to the Government white paper 'Transparency and Competition: Data and Land Control' (deadline 30th October)**

Once approved by Full Council, our email response should be sent to  
[contractualcontrols@communities.gov.uk](mailto:contractualcontrols@communities.gov.uk)

**8. To note correspondence received**

None

**9. News items to be included in Council News Page in St Mary's Church Magazine 9.**

None

**10. Discussions/proposals by Councillors of items to be tabled on future Agendas**

None

**11. Any other Urgent Business - To receive items previously notified to the person presiding**

None

**12. Closure of meeting at 9.00pm and confirmation of date of next scheduled meeting as Tuesday 3 November, 2020 at 7.30pm**

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The reports were adopted and received. Cllrs Cade, Southern & S.Rogers updated cllrs on the continuing work of the committees.

Cllr Edis Payne previously raised concerns regarding parking in Aldgate, where residents' access has been blocked by parked vehicles, on more than one occasion recently. The H&OS Committee will be discussing this issue at their next meeting.

**2020/10/12 To approve pruning trees adjacent to floodlit training area at Ketton Sports & Community Centre**

Andy Gray, Chairman, Ketton FC joined the meeting to talk to councillors about proposed tree works at Ketton Sports and Community Centre. There is a floodlit training area between Pit Lane and the cricket pitch, just to the side of the KSCC entrance. Ketton FC want to replace the lights, but the trees on the cricket pitch side are currently overhanging the lights and need to be cut back. KSCC trustees have already confirmed their agreement to the work proceeding. Cllrs also agreed that the trees should be cut back and suggested that Ketton FC also confirm that Hanson has no objections. Proposed by Cllr Robinson, seconded by Cllr Cade & unanimously approved.

**2020/10/13 To receive an update on the Ketton & Tinwell Neighbourhood Plan steering group**

Cllr Cade gave an update on the Ketton & Tinwell Neighbourhood Plan steering group, which met last week. The steering group has started the process of tendering for consultants to help get the plan 'into shape' and legally secure & will be making responses to public consultations for RCC's Local Plan and the Government's proposed changes to the planning system. Due to delays caused by the pandemic and with the new Local Plan, the steering group has revised their completion timetable, and now aims to present the public referendum in 2022.

**2020/10/14 To receive a report from the sub-committee tasked with evaluating & formulating proposals for the future use of the Ketton Library site.**

Cllrs have formed a working group to explore the potential options for the Ketton Library site. Cllrs & RCC will continue to discuss the options for the Library building & the estimated running & maintenance costs of the building. Cllrs Lyons & Forster will draft a survey to be circulated to residents with the next Chatterbox issue, to canvass opinions regarding the future use & management of the Library building.

**2020/10/15 To discuss The Public Consultation on the reconfiguration of University Hospitals Leicester Trust & local NHS services provision**

C.Cllr Brown confirmed that the consultation concerns the reorganisation of the hospitals in Leicester. Rutland is only affected by the proposed closure of the maternity unit in Melton Mowbray.

Rutland Memorial Hospital is not included in this consultation. Stamford Hospital Minor Injuries Unit has temporarily closed due to Covid-19. Alternative Minor Injuries Units are located at Rutland Memorial Hospital, Oakham, as well as the Urgent Treatment Centre in Peterborough.

Cllrs expressed their concerns regarding the proposed closure of the St Mary's Surgery, Stamford and its effects upon Ketton residents, as Stamford is the most used small town by Ketton residents, providing most of the services they require. The parish council agreed that the decision to close St Mary's Surgery is not in the best interest of patients. There has been little consultation. Ketton residents who have no access by car to Stamford use public transport that stops at Stamford bus station. From there to St Mary's is a short walk; the walk to the Sheepmarket Surgery is considerably further and will be very difficult for older or less agile patients. The provision of primary health care in Stamford has already been adversely affected by the closure of the minor injuries unit (MIU) at Stamford Hospital. Cllrs urge residents should write to their MP & Lakeside Healthcare to express their objections to the proposed closure.

**2020/10/16 To approve draft response to RCC Local Plan**

The response, drafted by the Planning Committee was approved and will be submitted to RCC by the Clerk.

Proposed by Cllr Lyons, seconded by Cllr S.Rogers & unanimously approved.

**2020/10/17 To discuss speeding on approach roads into Ketton**

Cllr S.Rogers wrote to Lord Willy Bach, The Police and Crime Commissioner for Leicestershire and Rutland, to express the parish councils concerns regarding vehicles speeding through Ketton. No response has yet been received.

**2020/10/18 A Councillor to attend the next monthly County Councillor's Surgery (to be held remotely)**

Cllr S.Rogers will attend the next monthly County Councillor's surgery on Saturday 7 November, 2020, from 10.00 to 11.00 am. This meeting will be held remotely.

**2020/10/19 News items to be included in Council News Page in St Mary's Church Magazine**

The minutes will be forwarded onto Cllr Cade to decide which items to include in the news page.

**2020/10/20 External items from outside the parish, including reports from any external meetings attended  
*Biodiversity training sessions for parishes and communities***

Cllr Cade & the Clerk have attended three training sessions on biodiversity, provided by the Leics & Rutland Wildlife Trust. Cllr Cade gave an overview of the course which aims to help parish councils, individuals & communities manage their open spaces and grass verges to improve biodiversity and increase habitat for wildlife species.

**2020/10/21 To note correspondence as received and to allocate actions to relevant Committees as appropriate**

The correspondence was noted as received, and allocated to the relevant Committees as appropriate to action.

**In coming**

None

**Out going**

Lord Willy Bach Letter regarding The Dangers of Speeding in and out of Ketton in Rutland

**2020/10/22 To receive and note future Agenda items from Councillors**

None

**2020/10/23 Any other Urgent Business**

**To receive items of urgent business which have previously been notified to the person presiding**

It was agreed that the draft Transparency White Paper was ready to be submitted to the Ministry of Housing, Communities and Local Government.

Cllrs Wright & S.Rogers are drafting a proposal to stop vehicles parking next to the post box in Aldgate, at the T junction, as this is causing access issues for residents in Aldgate.

Complaints have been received from residents regarding quarry blasting. These have been forwarded onto Hanson Cement.

**2020/10/24 The meeting closed at 9.10pm. Meeting close and confirmation of next virtual meeting date as Wednesday, November 18, 2020**